

**ICT Acceptable Use Policy (AUP) KS2**

Pupil Agreement / eSafety Rules

* I will only use the Internet and/or online tools when a trusted adult is present.
* I will only use my class email address when emailing.
* I will not deliberately look for, save or send anything that could be unpleasant or nasty.
* I will not deliberately look for, or access inappropriate websites or apps. I will consider the age-appropriate certificate when playing games or viewing videos.
* If I accidentally find anything inappropriate I will tell my teacher immediately.
* I will only communicate online with people a trusted adult has approved.
* I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
* I will not allow myself to get involved in incidents of cyber-bullying either at school or home via apps or websites such as What’s App, Snapchat or Facebook
* I will not give out my own, or others’ details such as names, phone numbers or home
* addresses or photos when using devices at school or home.
* I will not tell other people my ICT passwords.
* I will not arrange to meet anyone that I have met online.
* I will only open/delete my own files.
* I will not attempt to download or install anything on to the school network or at home without permission.
* I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
* I know that my use of ICT can be checked and that my parent/ carer contacted if a member of school staff is concerned about my eSafety.
* I will not use my mobile phone in school for any reason. If I do bring my phone to school with me I will follow the school’s mobile phone policy.
* I understand that failure to comply with this Acceptable Use Policy may result in disciplinary steps being taken in line with the school’s Behaviour Policy.

............................................................................ [Print child’s name] agrees to follow the

eSafety rules and to support the safe use of ICT at St-.Clements Primary School.

Child’s Name (Signature) ............................................................................

Class .......................................................... Date...........................................

**ICT Acceptable Use Policy (AUP) EYFS/KS1**

Pupil Agreement / eSafety Rules

**This is how I stay safe when I use computers:**

I will ask a teacher if I want to use the computers/ipads.

I will not play apps or look at websites that are too old for me.

I will only use activities that a teacher has told or allowed me to use.

I will take care of the computers and other equipment.

I will ask for help from a teacher if I am not sure what to do or if I think I have done something wrong.

I will tell a teacher if I see something that upsets me on the screen.

I know that if I break the rules I might not be allowed to use a computer/ipads.

............................................................................ [Print child’s name] agrees to follow the eSafety rules and to support the safe use of ICT at St-.Clements Primary School.

Class .......................................................... Date...........................................