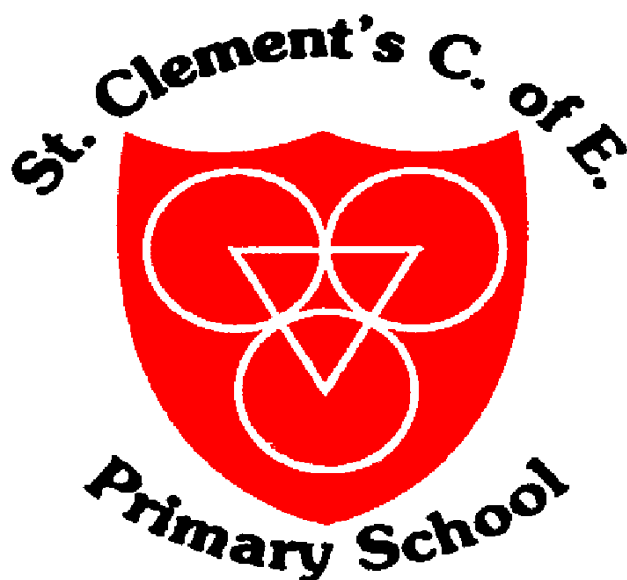


St Clement's C.E Primary School



Charging Policy

Reviewed and Approved by F&R: 23/02/2026

Review date: March 2027



***"With Faith, Hope and Love We Can
Achieve Greater Things."***

"Love is patient and kind. Love is not jealous or boastful or proud or rude. It does not demand its own way. It is not irritable, and it keeps no record of being wronged. It does not rejoice about injustice but rejoices whenever the truth wins out. Love never gives up, never loses faith, is always hopeful, and endures through every circumstance. Three things will last forever- faith, hope and love- and the greatest of these is love." 1 Corinthians 13:4-7 New Living Translation

Vision Statement:

At St Clements, we aim to ensure that everyone thrives within our caring Christian community.

We will use our Christian Values and Bible verse to provide hope during difficult times, gain strength from our faith and ensure love guides us, as an inclusive school family, in all of our actions.

Our Christian Values: (Guiding our Thinking and Behaviour)

Love - (Core Value that all of our 6 Values Flow):

Faith, Hope, Respect, Compassion, Forgiveness & Thankfulness

Faith: *"Is being sure of what we hope for. It is being certain of what we do not see."*
Hebrews 11:1

Hope: *"For I know the plans I have for you says the Lord, plans to prosper you and not to harm you, plans to give you hope and a future."* Jeremiah 29:11

Love: *"Love is patient and kind. Love is not jealous or boastful or proud or rude."* 1
Corinthians 13

Respect: *"Do to others as you would have them do to you."* Luke 6:31

Forgiveness: *"Be kind and compassionate to one another, forgiving each other, just as God in Christ forgave you."* Ephesians 4:32

Compassion: *"Finally, all of you, live in harmony, with one another; be sympathetic, love as brothers, be compassionate and humble."* 1 Peter 3:8

Thankfulness: *"See that no one repays anyone evil for evil, but always seek to do good to one another and to everyone. Rejoice always, pray without ceasing, give thanks in all circumstances, for this is the will of God in Christ Jesus for you."* 1 Thessalonians 5:15-18

DDA STATEMENT

At St. Clement's we will aim to:

- **Promote equality of opportunity between disabled people and others.**
- **Eliminate discrimination that is unlawful under the Act.**
- **Eliminate harassment of disabled pupils that is related to their disabilities.**
- **Promote positive attitudes towards disabled people.**
- **Encourage participation by disabled people in public life.**
- **Take account of a disabled person's disabilities, even when that involves treating a disabled person more favourably than another person.**

Rights Respecting School Link to Articles:

3, 8, 12, 13, 14, 16, 17, 23, 27, 28, 29, 30, 31, 32, 36, 39,

St. Clement's C. of E. Primary School

Charging Policy

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

Voluntary Contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

Activities requiring contributions will be arranged as far as possible in advance so that any payments may be spread over as long a period as possible.

The following is a list of activities, organised by the school, which require voluntary contributions from parents. This list is not exhaustive:

- visits to museums
- outdoor adventure activities
- visits to or by a theatre company
- school trips abroad
- musical events

When a child is absent due to sickness or a medical appointment which cannot be changed, if a voluntary contribution has been made for a trip taking place that day, the money paid will be non refundable but transferable to the next event or trip requiring a voluntary contribution for that child or a sibling.

Residential Visits

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge to cover the costs of board and lodging.

In the case of residential visits mainly out of school time, parents will be asked to contribute towards the costs and be involved in fundraising events.

Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or small group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons. We give parents information about additional music tuition at the start of each academic year.

Swimming

The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We therefore make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part.

After School Clubs

The school offers additional after school clubs usually run by a qualified coach and supervised by a member of staff. We make a small charge for these sessions.

Damage to School Property

Parents / Carers may be asked to pay for the cost of replacing broken windows, damaged furniture or other equipment and defaced or lost reading / library / text books especially where this occurs as a result of a pupil's behaviour. Each individual case will be investigated and a request for payment will be made at the discretion of the Head Teacher.

Breakfast Club

As from January 2021 Breakfast Club was free to children due to it being sponsored by Greggs and Jewson Partnership Solutions. This was initially for a 2 year period and is reviewed annually to see if they are able to continue the sponsorship. If the sponsorship ends charges for Breakfast Club will resume.

Early Drop off of Children

If a child is not registered for Breakfast Club and prior arrangement is made with school to drop off a child early (in exceptional / emergency circumstances), from 8.00am onwards they will be able to come into school and sit quietly in the entrance hall with a book and will be offered toast and a drink.

If a child is not registered for Breakfast Club and no prior arrangement is made with school to drop off a child early (in exceptional / emergency circumstances), from 8.00am onwards a charge of £2.00 will be made (per child).

If a child is dropped off at school prior to 8.00am and expecting school to provide care for this child a £5.00 charge will be made unless prior permission for exceptional / emergency circumstances has been sought from the Head Teacher.

Late Collection of Children

If a child is still uncollected at 3.30pm a charge of £5.00 will be made followed by an additional charge of £1.00 for every 5 minutes.

Appendix

Protocol for calculating charges

Individual Music Tuition = cost per hour / no of pupils

After School Clubs = cost per hour / no of pupils

Protocol for voluntary contributions towards Trips / events (during school time)
= cost of transport + cost of trip / number of pupils (less contribution by school)

Charging for trips mainly out of school
Total cost (less fundraised monies) / number of pupils

Monitoring and Review

This policy is monitored by the Governing Body, and will be reviewed annually or earlier if necessary

Date of last review:

Review date:

Signed: Head Teacher

Signed: Chair of Governors

Date: